**OFFENHAM PARISH COUNCIL**

***hairman:*** *Cllr Ian Graham*  ***Clerk****: Mrs Diane Cox*

*1 Orchard Grove, Ferry Lane, Willowmere, Collin Lane*

*Offenham, Worcs WR11 8GZ Willersey, Nr Broadway*

 *Worcs WR12 7PE Tel: 07714869946*

The next meeting of

Offenham Parish Council

is to be held on

Monday, 12th May 2025

7.30 pm

At

**OFFENHAM VILLAGE HALL**

**Main Street**

**Offenham**

Members of the public may address or put questions to the Parish Council during Open Forum on any matter connected with the Agenda, or for inclusion on future agendas, and are welcome to stay after the conclusion of the Open Forum but not allowed to take any further part in the meeting. Please note that public participation will not exceed 15 minutes.

The County and District Council representatives and the Local Policing Officer and/or Community Support Officer are invited to address the Parish Council during Open Forum on matters relevant to the parish.

Any Parish Councillor who has a prejudicial interest as defined by the Code of Conduct has the option of addressing the meeting on the matter relating to that interest if prior notification has been received and approved by council, and may be required to temporarily leave the meeting for the duration of any discussion and/or vote relating to the matter dependant on the decision of council as detailed in the Localism Act 2011.

………………………………………..

 Diane Cox, Parish Clerk

**Members are hereby summoned to attend the meeting of**

**OFFENHAM PARISH COUNCIL**

**on Monday 12th May 2025, 7.30 pm in the village hall.**

**AGENDA**

1. To receive Apologies

2. To receive Declarations of Interest, updates to Members’ Register and consider Dispensations if any required by councillors to participate in this meeting.

3 To adjourn the meeting for Open Forum

4 To re-open the meeting to consider acceptance of the minutes of the meeting held on 7th April 2025

5 To be advised of any urgent matters not herewith included (at the Chairman’s discretion)

6 To receive Clerk’s report and progress updates on current issues

7. To receive correspondence (circulated prior to and during meeting).

8. To consider any updates received for the Parish Council website.

9. To receive update of community speedwatch scheme

10. To consider actions required regarding the replacement of retiring

11. To consider the request from the Maypole Club for a donation.

12. To consider actions required for PC attendance on Wake Day.

13. To consider annual renewal of insurance

14. To consider continued membership of Worcestershire CALC

15. To consider actions required for this year’s Garden and Hanging Basket & Container competition.

16. To consider inclusions for monthly Parish Magazine.

17. **Member & committee reports**:

 17.1 Report from Footpath Warden 17.2 Report updates on Rural Communities (if any)

17.3 VHC 17.4 Disaster Emergency Plan (only if updates have taken place)

18 **Finance**

18.1 To receive financial update and approve bills for payment etc.

18.4 To receive report from Iain Selkirk – Internal Auditor

18.5 To approve the Annual Governance Statement

18.6 To approve Accounting Statements for 2024/25

19. To be advised of planning matters including:

 **Applications:**

 None to date

 **Decisions:**

 **W/25/00498/HP** Windy Hollow, 3 Bennetts Hill, Offenham

Single storey rear extension. - **Approved**

20. To advise items for consideration at next meeting

21. To consider date & time of next meeting –the Annual Parish Council meeting starts at 7.30 pm on Monday 2nd June 2025, to be held at Offenham Village Hall.

*Diane Cox*

*1 Orchard Grove, Ferry Lane, Willowmere, Collin Lane*

*Offenham, Worcs WR11 8GZ Willersey, Nr Broadway*

 *Worcs WR12 7PE Tel: 07714869946*

The next meeting of

Offenham Parish Council

is to be held on

Monday, 12th May 2025

7.30 pm

At

**OFFENHAM VILLAGE HALL**

**Main Street**

**Offenham**

Members of the public may address or put questions to the Parish Council during Open Forum on any matter connected with the Agenda, or for inclusion on future agendas, and are welcome to stay after the conclusion of the Open Forum but not allowed to take any further part in the meeting. Please note that public participation will not exceed 15 minutes.

The County and District Council representatives and the Local Policing Officer and/or Community Support Officer are invited to address the Parish Council during Open Forum on matters relevant to the parish.

Any Parish Councillor who has a prejudicial interest as defined by the Code of Conduct has the option of addressing the meeting on the matter relating to that interest if prior notification has been received and approved by council, and may be required to temporarily leave the meeting for the duration of any discussion and/or vote relating to the matter dependant on the decision of council as detailed in the Localism Act 2011.

………………………………………..

 Diane Cox, Parish Clerk

**Members are hereby summoned to attend the meeting of**

**OFFENHAM PARISH COUNCIL**

**on Monday 12th May 2025, 7.30 pm in the village hall.**

**AGENDA**

1. To receive Apologies

2. To receive Declarations of Interest, updates to Members’ Register and consider Dispensations if any required by councillors to participate in this meeting.

3 To adjourn the meeting for Open Forum

4 To re-open the meeting to consider acceptance of the minutes of the meeting held on 7th April 2025

5 To be advised of any urgent matters not herewith included (at the Chairman’s discretion)

6 To receive Clerk’s report and progress updates on current issues

7. To receive correspondence (circulated prior to and during meeting).

8. To consider any updates received for the Parish Council website.

9. To receive update of community speedwatch scheme

10. To consider actions required regarding the replacement of retiring

11. To consider the request from the Maypole Club for a donation.

12. To consider actions required for PC attendance on Wake Day.

13. To consider annual renewal of insurance

14. To consider continued membership of Worcestershire CALC

15. To consider actions required for this year’s Garden and Hanging Basket & Container competition.

16. To consider inclusions for monthly Parish Magazine.

17. **Member & committee reports**:

 17.1 Report from Footpath Warden 17.2 Report updates on Rural Communities (if any)

17.3 VHC 17.4 Disaster Emergency Plan (only if updates have taken place)

18 **Finance**

18.1 To receive financial update and approve bills for payment etc.

18.4 To receive report from Iain Selkirk – Internal Auditor

18.5 To approve the Annual Governance Statement

18.6 To approve Accounting Statements for 2024/25

19. To be advised of planning matters including:

 **Applications:**

 **Decisions:**

 **W/25/00498/HP** Windy Hollow, 3 Bennetts Hill, Offenham

Single storey rear extension. - **Approved**

20. To advise items for consideration at next meeting

21. To consider date & time of next meeting –the Annual Parish Council meeting starts at 7.30 pm on Monday 2nd June 2025, to be held at Offenham Village Hall.