

OFFENHAM PARISH COUNCIL

Chairman: Cllr Ian Graham
1 Orchard Grove, Ferry Lane,
Offenham, Worcs WR11 8GZ

Clerk: Mrs Becky Bowser
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The next meeting of
Offenham Parish Council
is to be held on
Monday, 1st September 2025
7.30 pm
At
OFFENHAM VILLAGE HALL
Main Street
Offenham

Members of the public may address or put questions to the Parish Council during Open Forum on any matter connected with the Agenda, or for inclusion on future agendas, and are welcome to stay after the conclusion of the Open Forum but not allowed to take any further part in the meeting. Please note that public participation will not exceed 15 minutes.

The County and District Council representatives and the Local Policing Officer and/or Community Support Officer are invited to address the Parish Council during Open Forum on matters relevant to the parish.

Any Parish Councillor who has a prejudicial interest as defined by the Code of Conduct has the option of addressing the meeting on the matter relating to that interest if prior notification has been received and approved by council, and may be required to temporarily leave the meeting for the duration of any discussion and/or vote relating to the matter dependant on the decision of council as detailed in the Localism Act 2011.

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Becky Bowser, Parish Clerk

Members are hereby summoned to attend the meeting of

OFFENHAM PARISH COUNCIL

on Monday 1st September 2025, 7.30 pm in the village hall.

AGENDA

1. To receive Apologies
2. To receive Declarations of Interest, updates to Members' Register and consider Dispensations if any required by councillors to participate in this meeting.
3. To adjourn the meeting for Open Forum
4. To re-open the meeting to consider acceptance of the minutes of the meeting held on 4th August 2025
5. To be advised of any urgent matters not herewith included (at the Chairman's discretion)
6. To receive Clerk's report and progress updates on current issues
7. To receive correspondence (circulated prior to and during meeting).

8. To consider any updates received for the Parish Council website.

Becky has asked Will to add a page for competitions/ Good Villager

9. To receive update of community speedwatch scheme

10. To consider inclusions for monthly Parish Magazine.

11. To receive update on MUGA event and surface repairs.

MUGA Inspection – 11th August

Rob Heard (ESP) inspected the MUGA regarding weed and tarmac issues. He removed weeds and compacted the tarmac, which had softened in hot weather. As the permeable tarmac is prone to weed growth, especially at the perimeter, it requires regular spraying and monitoring. Rob has logged the issue with ESP under the 12-month warranty. Regular checks by the lengthsman/councillors are recommended.

12. To consider the Review of Worcestershire County Council's Rights of Way Improvement Plan.

Email circulated to councillors -

We have been sent a questionnaire that we have been asked to compete for the Parish Council on the review of public rights of way. Becky has published the poster on the website and the 'spotted' facebook page.

13. To review the 'Good Villager' updates.

New forms have been produced and updates on the website, facebook page and the newsletter.

14. To receive update on Offenham Football Club and the Recreation Ground.

Letter issued confirming updated contact details and setting out requirements:

- Urgent installation of protective nets around the recreation ground (funded last year by WCC, OPC, and Offenham Charity).
- Monthly fixture lists to be provided for website/public information.
- Respectful conduct during matches (following complaints about language).
- Equipment to be installed correctly and safely.
- Ongoing communication with the Parish Council.

Conditions: Continued free use of the recreation ground is subject to compliance with the above.

Next Step: Club asked to sign and return Terms & Conditions.

15. To receive update on Petanque Pitch (Cllr Mocclair)

16. To receive update on Playground Roundabout (Cllr Muxworthy)

17. To receive update on Ferry (Cllr Rea)

18. To consider a request for funding for the children's play area surface.

Mrs Georgina Jantu (Village Hall Committee) has suggested fundraising for resurfacing the younger children's play area due to staining issues. She was advised to contact the Parish Clerk and asks if the Parish Council can support funding.

19. **Member & committee reports:**

19.1 Report from Footpath Warden

19.2 Report updates on Rural Communities (if any)

19.3 VHC

19.4 Disaster Emergency Plan (only if updates have taken place)

19.5 To receive progress report from The Neighbourhood Plan Steering Group

At Bank:	Amount	Closing Bal Date
Current account 0649818	£21,947.52	19/08/2025
Deposit account 7277881	£63,161.16	19/08/2025
FTD 3 Month	£10,000.00	19/08/2025

PAYEE	V No	NET	VAT	TOTAL	Supplier Total	Chq No
Smart Cut Ltd - Playing Field Grass Cut - August 25	41	345	69	414	414	2164
Elan City - VAS Warranty Ext	42	199	39.8	238.8	238.8	2165
Becky Bowser - Salary	43	£691.44	£0.00	£691.44		
Becky Bowser - Admin	44	£41.00	£0.00	£41.00	£732.44	2166
Offenham Village Hall Hire - August 25	45	£30.00	£0.00	£30.00	£30.00	2167
Wychavon District Council - bin empty - Merry Ln/ Station Rd	46	£97.37	£19.47	£116.84		
Wychavon District Council - bin empty - Court Ln/ Church St	47	£97.37	£19.47	£116.84	£233.68	2168

TOTAL £1,648.92

20. Finance

20.1 To receive financial update and approve bills for payment etc.

21. To be advised of planning matters including:

Applications:

W/25/00046/OUT - Additional Information - Outline application for the erection of up to 35 dwellings - Land At (Os 0582 4619), Three Cocks Lane, Offenham

**OPC comments submitted*

W/25/01676/HP - 1 - Orchard Grove, Ferry Lane, Offenham, Evesham, WR11 8GZ - Alteration and extension to existing car port, garage and existing study on first floor

W/25/01786/FUL Associated Ref:W/24/00865/FUL - Land And Barn At (os 0578 4581), Leasowes Road, Offenham, WR11 8RQ - Demolition of existing barn, and construction of dwelling together with garage and all associated works including change of use of agricultural land to garden area/amenity space for dwelling, rear single storey extension and replacement of flat roof with pitched roof (in lieu of existing Class Q consent). (Variation of condition 2 Ref W/24/00865/FUL)

Decisions:

W/25/01408/PIP - Permission in Principle for up to two dwellings - Linden Vale, Evesham Road, Offenham, Evesham, WR11 8SA – **Approved**

W/25/01354/CLE - Warehouse At, Three Cocks Lane, Offenham, Evesham, WR11 8RY - Certificate of Lawfulness for Existing Use of land and building for Class E (g) iii (industrial processes) B2 and B8 for conversion of vehicles to motor homes for sale and repair, welding and joinery manufacturing and outside storage of associated materials - **Approved**

22. To advise items for consideration at next meeting

23. To consider date & time of next meeting – 7.30 pm on Monday 6th October 2025, to be held at Offenham Village Hall.